

**MCFARLAND AND ASSOCIATES, INC.
DBA
ANTLERS INN**

COVID-19 MITIGATION PLAN

PURPOSE:	The purpose of this plan is to address the national pandemic and adhere to the latest mandates (Mandates 10.1 & 012) issued by the State of Alaska that prohibits intrastate travel between communities except for businesses offering essential services. The Antlers Inn is a hotel located in King Salmon. Antlers Inn provides lodgings on a nightly basis. As a business which is providing lodgings the hotel is a provider of essential services and has enacted this plan to comply with the requirements of the Mandates. The Mandates requires all Alaska companies to take an active role in mitigating the risk to Alaska.
SCOPE:	The action plan covers all operations (guests) and all employees, including contractors, of the Company.
DEFINITIONS:	<p>The following are defined by Center for Disease Control and Prevention and/or World Health Organization (WHO):</p> <p><u>Confirmed/Suspect COVID-19:</u> A person who has tested positive for COVID-19 or a person who satisfies epidemiological and clinical criteria to be a presumed case of COVID-19.</p> <p><u>Close Contact:</u> Greater than 15 minutes face-to-face contact in any setting with a confirmed case in the period extending from 24 hours before onset of symptoms in the confirmed case, or sharing of a closed space with a confirmed case for a prolonged period (e.g. more than 2 hours) in the period extending from 24 hours before onset of symptoms in the confirmed case.</p> <p>A close contact includes a person meeting any of the following criteria:</p> <ul style="list-style-type: none"> Living in the same household or household-like setting (e.g. in a boarding school or hostel). Direct contact with the body fluids or laboratory specimens of a case without recommended PPE or failure of PPE. Aircraft passengers who were seated in the same row as the case, or in the two rows in front or two rows behind a confirmed COVID-19 case.

	<p>Contact needs to have occurred within the period extending 24 hours before onset of symptoms in the case until the case is classified as no longer infectious by the treating team.</p> <p>Note that healthcare workers and other contacts who have taken recommended infection control precautions, including the use of full PPE, while caring for a symptomatic confirmed COVID-19 case are not considered to be close contacts.</p> <p><u>Isolation:</u></p> <p>Separates sick people with a contagious disease from people who are not sick.</p> <p><u>Quarantine:</u></p> <p>Separates and restricts the movement of people who were exposed or potentially exposed to a contagious disease to see if they become sick.</p> <p><u>Signs & Symptoms:</u></p> <p>Fever, sore throat, cough, shortness of breath, chills, body aches, headache, abdominal pain, diarrhea, vomiting,</p>
<p>EFFECTIVE DATE:</p>	<p>May 1, 2020</p>
<p>BASIC CONTROLS</p>	<p>Hygiene: The Company has placed numerous signs and placards around the workplace emphasizing the necessity and importance of proper hygiene. This includes direction on proper handwashing and covering the mouth during coughs and sneezes. The Company has also placed hand sanitizer and disinfectant, to the extent that they remain available in the public portions of the workplace so that employees can frequently utilize these items to disinfect and sanitize their immediate workplace. The Company has informed employees that they are required to wear any PPE that they deem appropriate during the performance of their job, including face masks, eye protection, or gloves.</p> <p>Physical/Social Distancing: The Company has restricted public access to the lobby/entry. Signage has been posted allowing only one guest in the lobby at a time. Guests with reservations shall only have access to the hotel room they have rented and will have been asked if the group consists solely of household members. Non-household members will be prohibited from sharing any rooms. Employees have been instructed to make every effort to avoid coming within 6 feet of any other employee or customer. All the operational processes that previously involved in-person interaction in the workplace have</p>

been examined to determine if the process is necessary, and if necessary, can the process be performed utilizing technology or some other tool (i.e. electronic payment, online reservations, contactless telephone check in, keys left in rooms prior to guest arrival, etc.). All forms of physical contact in the workplace (such as handshakes, hugging, etc.) have been prohibited.

Non-essential Travel: All travel, both within and outside of Alaska, that is non-essential has been canceled or postponed. Any employee that travels outside of the state within 14 days of returning to the workplace will be required to engage in 14 days of self-isolation prior to returning to work.

In the event that the Company requires the use of any contractor to travel to King Salmon, Alaska in order to perform necessary or required repairs, inspections, or maintenance, the Company will require the contractor to comply with all the provisions of this plan except for the mandatory 14-day quarantine upon arrival because no out-of-state contractors shall be hired. Steps will be taken by the Company to assure that the contractor does not violate any of the social distancing mandates public within the community during the contractor's stay.

Education: Materials have been provided to employees discussing the global risk of COVID-19 and precautions that much be taken when engaging in travel, the importance of hygiene and social distancing in the work place, the importance of not working while sick with symptoms of COVID-19, and directions on how to properly quarantine, self-isolate, and self-monitor. Employees are trained in how to remain isolated from local residents and public places to the extent possible. The Company has enacted processes to assure that this material was received and reviewed by all employees.

OPERATIONAL CONTROLS:

Sanitation Levels: A touchless hand sanitizer station has been installed in the lobby. The Company has increased the regularity of cleaning of commonly contacted surfaces, such as door knobs, handrails, key pads, etc. The employees have been given a copy of the CDC recommendations for cleaning hotels. In addition prior to entering the hotel rooms for cleaning there will be 1 hour ozone shock treatment. Ozone shock treatment will also be performed after the room has been cleaned. Masks and gloves will be worn at all times while cleaning. Daily ozone shock treatments will also be conducted in common use areas, i.e. lobby, laundry facilities, supply areas, etc.

Physical/Social Distancing: Only customers with reservations will be accepted. Walk-ins prohibited. Employees who have customer interactions (such as customer service/front desk/ airport shuttle drivers) have been directed to take all steps possible to avoid coming within 6 feet of customers. If it is not possible to avoid coming within 6 feet of another individual, employees are directed to utilize other protocols to protect themselves and others from possible spread of coronavirus by utilizing PPE or other means of disinfection. Employees have been advised to travel to work alone, or in the smallest groups possible. Shuttle vehicle is equipped with hand sanitizer, gloves, disposable masks, and disinfectant spray. Guests will be required to use a mask and gloves to ride in any company operated vehicle.

Scope of Operations: For the protection of the employees, as well as to ensure the ongoing operations of the business, shift changes and modifications have been limited in order to keep the total number of coworkers each employee comes in contact with to a minimum.

Essential Workforce: The Company has evaluated all its positions to determine that only employees with mission-critical positions with duties that must be performed onsite are required to report to the workplace. The process involves directing that some essential employees who can appropriately perform telework to do so during the period of the pandemic.

Screening: All employees are expected to self-monitor and to maintain social distancing at all times (both inside and outside of the workplace). The Company has implemented a system where each employee will take and log their temperature at the start and finish of each shift. If the local community begins to experience wide community-spread, the Company may adopt additional screening processes in addition to the regular temperature checks.

Mandatory Self-Reporting: The Company has instituted a policy that requires all employees to report any of the following: occurrence of any of the symptoms of COVID-19 such as coughing, fever, or shortness of breath; close contact with another individual who tests or is a presumed positive case of COVID-19; or any travel outside the local community by the employee or any member of their household. This reporting

PREVENTATIVE CONTROLS:

	<p>will be vigorously enforced and employees have been informed that failure to comply with mandatory self-reporting will subject them to disciplinary action.</p>
<p>MANDATE CONTROLS:</p>	<p>Quarantine Practice: All employees who travel outside of the state will be required to do 14 days of self-isolation prior to returning to the workplace. While in quarantine, employees will follow the applicable guidelines established by the CDC. The Company has developed plans to notify other impacted employees, in the event that another employee is tested or presumed to have COVID-19. The Company has developed plans in order to clean and disinfect any workplace or location where an infected employee may have been prior to the return of other employees to that location. The Company has also acquired additional PPE that may be worn if the immediate work area if the Company is unable to be evacuated the impacted area without discontinuing essential services.</p> <p>Protocols: The Company has instituted screening and mandatory self-reporting immediately. These protocols will remain in place until the end of the declared emergency. A copy of this mitigation plan will be given to employees and posted in the lobby for customers to review.</p>